

Evaluation Subcommittee Meeting Minutes

November 20, 2014 - 9:00-10:30am

In Attendance: Monica Walker Payne, Mark Durgin, Gordon Hodas, Amanda Clouse, Bryon Luke, Shelby Karns, Jill Santiago, Rand Coleman, Tim Truckenmiller, Alex Knapp, Lisa Caruso, Kathy Cook

Evaluation Team Updates

- **Monica discussed that since the October meeting was cancelled, it would be a good get some general updates:**
 - December 18th Meeting will be **cancelled** due to meeting conflict for Monica.
 - Next Meeting January 15, 2015
- **HFW Summit**
 - Outcomes data presented at the summit and it was well received by Stan Mrozowski and James Gavin.
 - It was acknowledged that the sample size is small, but the initial data looks promising.
- **YFTI Quarterly County Meetings – Data Update and Chart Form Buy-in**
 - **All HFW Counties visited by Shannon Fagan and Monica Payne**
 - All 13 counties were visited that have High Fidelity Wraparound. Individual county data was shared if there were 10 or more data points for the sample size in each study.
 - Moving forward with chart forms as the way to collect data.
 - Comments about data:
 - Bryon Luke reported that the meetings were helpful and created some excitement from the county about the availability of data for the programing.
 - Discussed how others were funding HFW: Managed Care, Juvenile Justice, and OCYF also funding parts of the program.
 - **Delaware and Montgomery County Leadership Team Meetings**
- **Expansion-Implementation County Data Training**
 - Webinar a few weeks ago for counties joining Expansion SOC grant.
 - New Possible counties coming on could be Luzerne and Greene County under the original Cooperative SOC agreement. Still looking for two more counties to join.

- Some counties have requested that the Longitudinal Study be continued for an additional year on existing families. No new families would be required after September 2015.
- Potter County trained November 18th – this was cancelled due to weather.
- Lawrence and Schuylkill County expressed interest in scheduling data training at CASSP meeting.
- New requirements being discussed on December 9th
 - National Evaluation requirements could be added soon (February 2015)
 - Preliminary talks are that there will be interviews about SOC expansion at the state, local and provider levels along with some new data collection from youth and families.
 - Lisa Caruso piloted the provider interview for the Westat company 2 months ago
 - There was some issues that the questions were not HFW specific, and were more therapeutic in nature. Suggested changes were made to make it more relevant to the planning processes.
 - The questioner was also lengthy as well – 90 minute phone interview.
- Under the new grant available, counties can do HFW, CASSP, FGDM, or Case Management with the addition of peer support and a team approach.
- **County Progress Assessment Revisions Status**
 - Goal to make easier to read and reducing the length.
 - Monica reviewed the County Progress Assessment.
 - Several sections were removed from the survey.
 - Added questions to clarify if on the County Leadership, did they complete survey before
 - Question: Do you feel the survey would be helpful at the state level to have counties that are not in SOC take the survey to assess their work in the Counties.
 - One person in the county would identify persons to take the survey. (Youth, Family, directors, elected officials, and MCO)
 - It was suggested as possible way to get a control sample or a baseline sample for the county of where they are at, at that moment.
 - Information would be good for the counties, if they agreed to do survey. A barrier could be is that this is a perception-based survey, and the perception could give false information.
 - Surveys will be completed in April of each year.

- Suggestion to compare SOC counties to HFW-only counties to other counties not doing either approach.
- Blinded survey results could increase competition but it could also be a turn off for counties that did not want to do SOC and this would further remove them from wanting to participate with SOC.
- It was discussed that surveys may need to go beyond just the County Leadership Team and families on the team, to get a broader range of responses from families.
- Possible topic for the January meeting to look at the survey and brainstorm additional ways to reach a larger audience and make sure the questions are appropriate for non-SOC counties.
- **Healthy Transitions Grant** – Evaluation requirements unknown at this time
 - Grant that targets youth 16 to 26. In three counties – Bucks, Berks, and Washington. The evaluation requirements have not been determined yet.
- **Data Sharing Progress** – SLMT Request to wait until January
 - Data could be placed on the website and used for marketing.
 - SLMT felt the sample size was not large enough yet, and asked that the information wait until the sample size is up to about 40 for 6-month data.
- **Chart Form Implementation Progress**
 - Positive Feedback
 - Buy in from the Counties where they visited and training has taken place.
 - Several counties have started the chart forms on September 1, 2014.
 - Goal to start rest of counties in January 2015.
 - Challenges
 - Many different ways providers are sending in the data in different ways and has burden on Evaluation Team staff.
 - York County will be doing mini data bases to be reported monthly.
 - Would there be interest in being able to log into a website and have a web-based interface to be able to enter contact notes and for coaches to be able to observe notes for their program?
 - Some would like and other would not as it could be additional work.
 - Small counties with no current electronic system would be ideal group or other larger counties can embed contact note into their own system but use web interface for Engagement and outcomes information.
 - From the County end, reports to the county system like this would reduce some duplicate paperwork as well.

- The initial web based portal would not be able to do reports upon implementation but standard reports are being developed and specific requests can be made to counties who need certain information.
- **YFTI Standardized Data Reports for HFW**
 - William is building the following reports that will be able to be queried and reported out quarterly. This could also be done monthly as needed.
 - Dr. Hodas suggested that Monica could do some brief videos about the reports and the high points of what the reports are discussing.
 - **Descriptive Report** (number of youth enrolled, demographics (including CLAS), system involvement, referral source, diagnoses, etc.)
 - **Coaching Report** (Contact Note and Needs/Goals)
 - **Outcomes Report** (Based on chart forms - system changes, natural supports, etc.)
 - **SOC Data Report** (TRAC-NOMS and Longitudinal Study data)
 - **Fidelity Report** (WFI-EZ)
 - **Family Report (youth at home, in school, and in community – Chart Forms + SOC data**
 - **Youth/Family Progress Report** - goal progress visual – Chart Forms
 - **Training**
 - **Credentialing**
- **National Evaluation Site Visit Scheduled** – July 27-29 for Harrisburg/York
 - Mark Durgin gave a brief overview of what this visit entails and some of the positive and negatives of the reports.
- **Joint Meeting between SLMT, YFTI Advisory Board and Community of Practice for School-Wide Positive Behavioral Interventions and Supports (SWPBIS)** – December 10, 2014 will discuss our Subcommittees briefly
 - The goal will be to develop a forum about how the three groups can work together.
 - Feedback or information about the programs (especially Community of Practice) would be helpful to prepare for the meeting.