**Evaluation Subcommittee Meeting  
8/10/2017**

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| **Name** | **Role** | **Email Address** | **Present Absent** |
| Alice Chrostowski | System Partner Tri-Chair | [achrostowski@eecaremgt.org](mailto:achrostowski@eecaremgt.org) | Present |
| A. Rand Coleman | Family/Provider Partner | [randcoleman@gmail.com](mailto:randcoleman@gmail.com) | Absent |
| Jase Elam | Youth Partner Tri-Chair/Provider Partner | [jelam@prysmyouthcenter.org](mailto:jelam@prysmyouthcenter.org) | Absent |
| Dan Fisher | System Partner | [dfisher@childandfamilyfocus.org](mailto:dfisher@childandfamilyfocus.org) | Present |
| Steve Freas | System Partner | [sfreas@hsao.org](mailto:sfreas@hsao.org) | Absent |
| Dr. Gordon Hodas | System Partner | [gordonhodas@hotmail.com](mailto:gordonhodas@hotmail.com) | Present |
| Andy Kind-Rubin | Family/Provider Partner | [akindrubin@gmail.com](mailto:akindrubin@gmail.com) | Absent |
| Wendy Luckenbill | System Partner | [luckenbillwl@upmc.edu](mailto:luckenbillwl@upmc.edu) | Absent |
| Corey Ludden | System/Youth Partner | [corey@youthmovepa.org](mailto:corey@youthmovepa.org) | Absent |
| Bryon Luke | Provider Partner | [bluke@childandfamilyfocus.org](mailto:bluke@childandfamilyfocus.org) | Absent |
| Lisa Milan | System Partner | [lmilan@co.greene.pa.us](mailto:lmilan@co.greene.pa.us) | Present |
| Amber Myers | Youth Partner | [Myersaa298@gmail.com](mailto:Myersaa298@gmail.com) | Present |
| Nico’Lee Rohac | Youth/Provider Partner | [nrohac@gmail.com](mailto:nrohac@gmail.com) | Present |
| Maria Silva | Family Partner Tri-Chair/Provider Partner | [msilva@alleghenyfamilynetwork.org](mailto:msilva@alleghenyfamilynetwork.org) | Absent |
| Tita Atte | Lead Evaluator, GLS Suicide Prevention Grant | [ta63@drexel.edu](mailto:ta63@drexel.edu) | Present |
| Melissa Bible | Erie-Luzerne System of Care Initiative | [mrbible@eriecountypa.gov](mailto:mrbible@eriecountypa.gov) | Present |
| Judy Davis | Consultant, BHARP SOC Project | [judydavis@bharp.org](mailto:judydavis@bharp.org) | Absent |
| Mark Durgin | Director, Pa SOC Partnership | [Durginm@upmc.edu](mailto:Durginm@upmc.edu) | Present |
| Karen Jenkins | Director, Healthy Transitions Partnership | [jenkinske@upmc.edu](mailto:jenkinske@upmc.edu) | Absent |
| Anne Katona-Linn | Co-Director, SS/HS Partnership | [akatonalinn@gmail.com](mailto:akatonalinn@gmail.com) | Present |
| Deana Moore | Co-Director, SS/HS Partnership | [dmoerer@yapinc.org](mailto:dmoerer@yapinc.org) | Present |
| Jill Santiago | PA SOC Partnership Social Media Coordinator | [pasocjill@gmail.com](mailto:pasocjill@gmail.com) | Present |
| Monica Walker Payne | Director of Evaluation, YFTI | [walkermm@upmc.edu](mailto:walkermm@upmc.edu) | Present |
| Alex Knapp | CQI Specialist, YFTI | [knappac2@upmc.edu](mailto:knappac2@upmc.edu) | Present |
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Standing Meeting will be the 2nd Thursday of the month from 9:00 AM to 10:30 AM.

* At 9:02 AM, Alice welcomed everyone to the call.
  + Alice welcomed new youth members Amber Myers and Nico’Lee Rohac.
  + Everyone introduced themselves.
* Alice asked the group for celebrations.
  + The group celebrated the addition of two new youth members.
* Alice asked the group for any upcoming events.
  + Alex discussed the upcoming 6th Annual Conference on ADHD and Executive Function, scheduled for September 8, 2017 in Pittsburgh.
  + Alex discussed the upcoming Beyond Mindfulness: The True Nature Generosity and the Power of Compassion scheduled for November 11, 2017 in Pittsburgh.
  + Dr. Hodas mentioned an upcoming program he is presenting at next week. He will look discuss the importance of Trauma Informed Care.
* Alex Transitioned to discuss the results of the survey the subcommittee took last month.
  + The PowerPoint outlining these results are attached.
  + Alex thanked everyone for participating in the survey.
  + Monica, Jill, and Mark have requested a training on social marketing from national TA folks. Intention and hope is for this training to happen in place of the September meeting.
  + October meeting will be in-person in State College. Thank-you to the BHARP SOC Project for providing a space for us to meet in.
  + Anne asked for clarification between members and partner grant/initiatives. Monica and Alex explained that this would create no change in the way business was conducted on the Subcommittee, but would rather be used when looking at the needed number of youth/family/system/provider partners to meet the guidelines outlined in the Charter.
* Alex transitioned to reviewed the updated charter.
  + Mark suggested adding the following statement to the stipend policy:   
    “Stipends may not be approved if you are being compensated by another source and are not to be a duplication of already compensated salary, travel, or other accommodations.”
    - There was consensus of the subcommittee for this addition.
    - An updated copy of the Charter is attached.
  + Amber asked what happens when a Youth Partner “ages out”.
    - Alex clarified that no person would be removed from the subcommittee and that the staff and tri-chairs would work with any youth reaching 29 years of age to transition them to a new role with the subcommittee.
* Alex discussed the creation of three workgroups.
  + Each workgroup will have at least one staff support and one Tri-Chair.
  + Workgroup to Create One-Page Youth Recruitment Document
    - Staff: Alex, Tri-Chair: Jase
    - Volunteered Subcommittee Members: Amber Myers, Corey Ludden
  + Workgroup to Create A Subcommittee Marketing Tool
    - Staff: Jill and Mark
    - Volunteered Subcommittee Members: Nico’Lee Rohac
  + Workgroup to create or identify a new assessment for counties to measure the implementation of the SOC concepts.
    - Staff: Mark and Monica
    - Volunteered Subcommittee Members: Lisa, Anne, Gordon, Melissa
  + Alex will reach out to the subcommittee members and ask each member to join one work group.
    - Majority of our in-person October meeting will be spent in these workgroups
* Alex adjourned the meeting at 9:57am.
  + The next subcommittee meeting will be held on September 14, at 9:00am.